

Town of Huntertown Utility Service Board Meeting Minutes for Monday, December 6, 2021
Huntertown Town Hall, 15617 Lima Road

A public/virtual meeting of the Huntertown Utility Service Board was held on Monday, December 6, 2021. The meeting, also utilizing the Zoom app, was held at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Members in attendance at Huntertown Town Hall were board members Mark Burnworth and Brad Hite (P); Town Manager Beth Shellman; Clerk-Treasurer Ryan Schwab; Street Superintendent Randy Bailey; one (1) member of the public and zero (0) member of the media. Attending the meeting via the Zoom App was Derek Frederickson of Engineering Resources Inc. Absent was board member Kerri Garvin.

Brad Hite called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

BOARD ACTION

Mark Burnworth made a motion to approve the minutes for the October 4, 2021, meeting and the November 1, 2021, meeting. Brad Hite seconded. Motion passed, 2-0.

Brad Hite made a motion to approve the upsizing of water and sewer utilities associated with the Lima Crossing Drive improvement project in a total amount of \$7,500.00. Mark Burnworth seconded. Motion passed, 2-0.

Brad Hite made a motion to approve the purchase of a new 900-ECO 12-yard Truck Mounted Combination Sewer Cleaner (Vactor Truck) in the total amount of \$406,432.31 from Brown Equipment. The motion includes a 6-year lease program at a 2.87 percent interest rate with an annual payment of \$74,700.22. Mark Burnworth seconded. The board will only be responsible for two-third of the total payment with one-third coming out of each of the water and sewer utility funds. Motion passed, 2-0.

Mark Burnworth made a motion to give conditional approval for an application and special contract for a new water and sewer main connection for Brownstone Manor Section IV totaling twenty-eight (28) lots, pending technical review by the engineering firm. Brad Hite seconded. Motion passed, 2-0.

Brad Hite made a motion to give conditional approval for an application and special contract for a new water and sewer service connection for Marcella Section I, totaling fifty (50) lots, pending technical review by the engineering firm. Mark Burnworth seconded. Motion passed, 2-0.

Mark Burnworth made a motion to approve the 2022 Utility Service Board budget as presented. Brad Hite seconded. Motion passed, 2-0.

Mark Burnworth made a motion to approve the 2022 Utility Service Board meeting schedule as presented. Brad Hite seconded. Motion passed, 2-0.

Brad Hite made a motion to recommend approval to the Huntertown Town Council, payment in the amount of \$814.00 to town attorney David Hawk for work done in conjunction with the Northeast Regional Force Main project. Mark Burnworth seconded. Motion passed, 2-0.

NEW BUSINESS

Outside of items listed under Board Action, the following new business was brought forth:

- Beth Shellman presented the board with quotes from Cummins Sales & Service and Novatek for lift station generator maintenance. Board members questions the significant difference between the two quotes and asked to follow up with each company to ensure amounts were correct.

OLD BUSINESS

Outside of items listed under Board Action, no other Old Business was brought forth.

REPORTS

Outside of items listed under New Business, Clerk-Treasurer Ryan Schwab had the following report:

- He asked the board to consider using American Rescue Plan Act funding for allowed use No. 2 which would give a premium pay bonus up to \$25,000 to all town employees and the clerk-treasurer as those employees should be considered "Essential Employees." The bonus would come as a \$13/hr payment on each paycheck, in addition to current wages, up to the allowed amount. He said the salary ordinance would need amended before December 31, 2021, if elected officials were going to be included for premium pay in 2022. Additionally, the town's ARPA Spending Plan would need updated to include this expense. If the board desired, the amended ordinance would be presented to the board at a special meeting on December 20, 2021. Board member agreed to conduct a special meeting at 5:30 p.m. that evening.

Town Manager Beth Shellman handed out a copy of her monthly report and detailed the following items:

- The new utility building is nearing completion.
- Leaf pickup is done for 2022. Resident with leaves can take them to the compost site located at the utility shop at 1640 W. Cedar Canyon Road during the town's normal business hours.
- Inflow and infiltration of stormwater into the wastewater collection system continues to be researched and addressed. So far, five (5) homes have been found to be in violation and the town is working with those homeowners to address the issue.

Mark Burnworth asked for an update on the Town Square lift station after it was put into alarm due to aquarium stones being flushed. Randy Bailey noted that everything is running as normal, and he was able to get the lift station back running with minimal repair expense.

Outside of items listed under Board Action, Derek Frederickson had the following report:

- He plans to bring plans for capital project improvements for the wastewater treatment plant to the board in January 2022.

PUBLIC COMMENT

None were brought forth

Mark Burnworth made a motion to adjourn. Brad Hite seconded. Motion passed with a voice vote and the meeting adjourned at 5:49 p.m.

Attest:

Brad Hite
President

Ryan Schwab
Clerk Treasurer