

APPLICATION FOR AUTOPAY

Test Month: _____

Active Month: _____

Town of Huntertown
15617 Lima Road, P.O. Box 95
Huntertown, Indiana 46748
Phone (260) 637-5058 * Fax (260) 637-5891
utility.office@huntertown.in.gov

Date: _____

Applicant: _____ Co-applicant: _____

Phone number: _____ Account number: _____

Address: _____

Email address: _____

Email my bills: YES NO

- Checking
- Savings

Financial institution: _____

9-digit routing number: _____

Bank Account number: _____

* Attach copy of voided check here *

I (we) authorize Huntertown Municipal Utilities (“HMU”) to automatically withdraw from my (our) account identified above, the total amount due as stated on my (our) monthly billing statement for all charges at the above service address. I authorize the financial institution named above to accept such transactions initiated by HMU. The withdrawals shall be made from my account approximately twenty (20) days after the billing date. HMU will terminate this agreement upon notification from the bank of insufficient funds or account closed. In that event, your utility service account will be charged HMU’s current NSF service charge of \$25.00. Otherwise, this authorization is to remain in effect until HMU has received written notification from me (us) of termination, in such time as to afford HMU a reasonable opportunity to act on it. I (we) am aware of my right to stop payment of a withdrawal by notifying HMU a minimum of five (5) business days before the withdrawal date. If an erroneous withdrawal occurs and I (we) notify the financial institution of the error within sixty (60) days of the issuance of my (our) financial institution’s account statement, the financial institution must investigate and resolve the error within thirty (30) days of notification. If you want additional information, contact your financial institution.

Applicant Signature

Co-applicant Signature

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*Fill out the application for autopay and return with a voided check via email, drop box, in office or post office mail.

*The first month will be treated as a **test month**, meaning you will need to remit payment for your utility account in the form of cash, check, money order, or online at www.huntertown.org.

*The **test month** is to verify that all numbers (i.e., routing number, account number, etc.) are correct.

*The following month will be your first **active** month. You will receive your monthly bill as normal around the first of the month. On the 20th of the month, the amount due for your utility account will be deducted from your financial institution.

*If the funds are not available in your account, you will be assessed a \$25.00 non-sufficient funds charge. If funds are not available more than twice, your autopay will be terminated.

*The autopay program will remain in effect until notified of termination. To terminate autopay, a written notice must be submitted a minimum of six (6) business days prior to the date of extraction.

*Please contact the Huntertown Municipal Utility office if you have any questions.