

**Meeting of the Town Council of Huntertown, Indiana**  
**Monday, October 24, 2022, 6:00 p.m.**  
**Huntertown Town Hall, 15617 Lima Road**

A public meeting of the Huntertown Town Council was held on Monday, November 7, 2022, at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Present at Town Hall were board members Michael Aker, Patricia Freck, Brandon Seifert (P) and Michael Stamets; Town Manager Beth Shellman; Clerk-Treasurer Ryan Schwab; Resource Officer Brandon Reichert; Derek Frederickson of Engineering Resources Inc.; four (4) members of the public and zero (0) members of the media. Absent were council member Gary Grant.

Brandon Seifert called the meeting to order with the Pledge of Allegiance at 6:00 p.m.

**COUNCIL ACTION**

Michael Aker made a motion to approve the minutes from the October 24, 2022, Regular Meeting. Patricia Freck seconded. Motion passed, 4-0.

Patricia Freck made a motion to approve the General, Water and Sewer claims dated November 7, 2022, in the amount of \$649,812.19. Michael Aker seconded. The motion passed, 4-0.

Michael Aker made a motion to introduce Huntertown Ordinance 2022-016, an Ordinance annexing certain territory to the Town of Huntertown to be commonly known as Preserves at the Quarry Voluntary Annexation. Patricia Freck seconded. Motion passed, 4-0.

Brandon Seifert suspended the regular meeting at 6:02 p.m. and opened a Public Hearing for Huntertown Ordinance 2022-016, an Ordinance annexing certain territory to the Town of Huntertown to be commonly known as Preserves at the Quarry Voluntary Annexation. No public comment was brought forth. Brandon Seifert closed the Public Hearing and reconvened the regular meeting at 6:03 p.m.

Patricia Freck made a motion to consider Huntertown Ordinance 2022-012, an ordinance annexing certain territory to the Town of Huntertown, Indiana to be commonly known as Northwest Allen County Schools Voluntary Annexation. Michael Stamets seconded. Motion passed, 4-0.

Michael Aker made a motion to adopt Huntertown Ordinance 2022-012, an ordinance annexing certain territory to the Town of Huntertown, Indiana to be commonly known as Northwest Allen County Schools Voluntary Annexation. Patricia Freck seconded. Motion passed, 4-0.

Michael Stamets made a motion to approve Huntertown Resolution 2022-028, a resolution adopting the fiscal plan for the Northwest Allen County Schools Voluntary Annexation. Patricia Freck seconded. Motion passed, 4-0.

Michael Aker made a motion to consider Huntertown Ordinance 2022-013, an ordinance annexing certain territory to the Town of Huntertown, Indiana to be commonly known as Farmstead at Carroll Creek Voluntary Annexation. Michael Stamets seconded. The motion passed, 4-0.

Michael Stamets made a motion to adopt Huntertown Ordinance 2022-013, an ordinance annexing certain territory to the Town of Huntertown, Indiana to be commonly known as Farmstead at Carroll Creek Voluntary Annexation. Patricia Freck seconded. Motion passed, 4-0.

Michael Aker made a motion to approve Huntertown Resolution 2022-029, a resolution adopting the fiscal plan for the Farmstead at Carroll Creek Voluntary Annexation. Patricia Freck seconded. Motion passed, 4-0.

Patricia Freck made a motion to consider Huntertown Ordinance 2022-014, an Ordinance annexing certain territory to the Town of Huntertown, Indiana to be commonly known as Emerich Hills Voluntary Annexation. Michael Stamets seconded. The motion passed, 4-0.

Michael Stamets made a motion to adopt Huntertown Ordinance 2022-014, an Ordinance annexing certain territory to the Town of Huntertown, Indiana to be commonly known as Emerich Hills Voluntary Annexation. Michael Aker seconded. Motion passed, 4-0.

Michael Aker made a motion to approve Huntertown Resolution 2022-030, a resolution adopting the fiscal plan for the Emerich Hills Voluntary Annexation. Michael Stamets seconded. Motion passed, 4-0.

Michael Aker made a motion to consider Huntertown Ordinance 2022-015, an ordinance annexing certain territory to the Town of Huntertown, Indiana to be commonly known as Gump Road Voluntary Annexation. Patricia Freck seconded. Motion passed, 4-0.

Patricia Freck made a motion to adopt Huntertown Ordinance 2022-015, an ordinance annexing certain territory to the Town of Huntertown, Indiana to be commonly known as Gump Road Voluntary Annexation. Michael Stamets seconded. Motion passed, 4-0.

Michael Aker made a motion to approve Huntertown Resolution 2022-031, a resolution adopting the fiscal plan for the Gump Road Voluntary Annexation. Patricia Freck seconded. Motion passed, 4-0.

Michael Aker made a motion to approve a contract for professional economic development services between the Town of Huntertown and Fort Wayne-Allen County Economic Development Alliance. Michael Stamets seconded. Beth Shellman provided the council with a copy of the contract noting the annual cost of \$10,000. After no further discussion, the motion passed, 4-0.

Michael Stamets made a motion to give conditional approval to the acceptance of the Northeast Regional Force Main project; noting the following conditions need to be met: 1) a 1-year maintenance bond is provided; and 2) an itemized breakdown of the interest paid on the project is also provided. Patricia Freck seconded. Derek Frederickson provided an overview of the project, not that it was completed and in use. He also stated that the Utility Service Board approved the same motion at its meeting earlier in the evening. When conditions are met, the town would be obligated to pay its \$465,700.00 for the project. After no further discussion, the motion passed, 4-0.

Michael Aker made a motion to approve the secondary plat for the Villas at Copper Creek subdivision. Patricia Freck seconded. Motion passed, 4-0.

Michael Aker made a motion to introduce Huntertown Ordinance 2022-018, a vacation of easement. Michael Stamets seconded. Beth Shellman provided a copy of the Ordinance and covered its details. The easement being vacated is located on the east side of lot 89 in the Willow Ridge, Section II subdivision. After no further discussion, the motion passed, 4-0.

Patricia Freck made a motion to consider Huntertown Ordinance 2022-018, a vacation of easement. Michael Stamets seconded. Motion passed, 4-0.

Michael Stamets made a motion to adopt Huntertown Ordinance 2022-018, a vacation of easement. Michael Aker seconded. Motion passed, 4-0.

Michael Aker made a motion to approve Huntertown Resolution 2022-035, a resolution appointing appraiser. Patricia Freck seconded. Beth Shellman provided the council with the resolution, noting that a previous appraiser no longer wants to appraise the property in question and that a new appraiser is being added to provide the service. After no further discussion, the motion passed, 4-0.

Michael Aker made a motion to approve purchase of property at 15735 Lima Road in the amount of \$215,000. Michael Stamets seconded. Beth Shellman provided the council with an over of the negotiation between the town and the seller and how the agreed upon price was decided. The council discussed forming a committee to decide what to do with the property. After no further discussion, the motion passed 4-0.

## **NEW BUSINESS**

Outside of items listed under Council Action, the following New Business was brought forth:

- Beth Shellman told the council that three engineering firms responded to the Request for Qualifications (RFQ) sent out in October. She provided copies of the RFQs from Engineering Resources; GAI Consultants; and Jones Petrie Rafinski for the board to review. The current three-year contract with Engineering Resources Inc. expires at the end of 2022. Additionally, only one RFQ was received for the attorney contract, which also expires at the end of the year. Hawk Haynie Kammeyer and Smith, the current firm, was the only firm to respond. The RFQ for trash service also had just one applicant, Republic Services. She listed the contract prices quoted as \$15.07 in 2023, \$15.75 in 2024, and \$16.46 in 2025. The contract includes recycling and the two bulk trash pickup times.
- Beth Shellman asked the council if they had any issue with opening Town Hall on Saturday, Nov. 26, 2022, to have Santa Claus meet with children as part of a community event. Council members discussed concerns about the alarm and safety in the building. No formal vote was taken, but council members gave verbal approval to open Town Hall for the event.

## **OLD BUSINESS**

No Old Business was brought forth.

## **REPORTS**

Michael Aker had the following report:

- He is unable to attend a public meeting to discuss the establishment of a new Fire District but wanted the town to draft and send a letter to the County Commissioners stating its support.

Resource Officer Brandon Reichert had no report.

Clerk-Treasurer Ryan Schwab had no report.

Town Manager Beth Shellman issued a handout of her report but had no further comment.

Derek Frederickson of Engineering Resources Inc. had no further report.

## **PUBLIC COMMENT**

Tina McDonald, a resident at 16511 Claystone Court, encouraged residents to attend the public information meeting on the proposed new fire district on Monday, November 14, 2022. She noted that Eel River Township, Perry Township, Washington Township, and the Huntertown Fire Department would all fall under the jurisdiction of the district.

After no further public comment was brought forth, Michael Stamets made a motion to adjourn. Patricia Freck seconded. The motion passed with a voice vote and the meeting adjourned at 6:49 p.m.

Attest:

  
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Brandon Seifert  
President

  
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Ryan Schwab  
Clerk Treasurer