

Town of Huntertown Utility Service Board Meeting Minutes for Monday, December 5, 2022
Huntertown Town Hall, 15617 Lima Road

A public meeting of the Huntertown Utility Service Board was held on Monday, December 5, 2022. The meeting was held at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Members in attendance at Huntertown Town Hall were board members Mark Burnworth, Kerri Garvin, and Brad Hite (P); Town Manager Beth Shellman; Clerk-Treasurer Ryan Schwab; Derek Frederickson of Engineering Resources Inc.; five (5) members of the public and one (1) member of the media.

Brad Hite called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

BOARD ACTION

Kerri Garvin made a motion to approve the minutes for the November 7, 2022, meeting. Mark Burnworth seconded. Motion passed, 3-0.

Kerri Garvin made a motion to provide conditional approval for a water main extension project along Carroll Road, between Mossy Oak Run and Shearwater Drive in the amount of \$275,000.00. The condition for approval was review of available funding by the Clerk-Treasurer. Mark Burnworth seconded. Derek Frederickson provided an overview of the project, noting that it will be done in conjunction with the Carroll Road improvement project in 2023, but that it would not be eligible for federal funding and instead would have to be paid entirely out of the water operating fund. Ryan Schwab said the town's water operating fund was healthy and would likely be able to handle the cost but had just received the actual cost estimate tonight and would like some time to review the town's budget. After no further discussion, the motion passed, 3-0.

Mark Burnworth made a motion to provide conditional approval for a water and sewer application from DV Real Estate LLC, located at 11936 Lima Crossing Drive. Condition for approval is technical review by the engineer. The business at this location is Donut Parlor and Proper Coffee. After no further discussion, the motion passed, 3-0.

Mark Burnworth made a motion to approve the promotion of employee Tyler Chesney from utility #4 to utility #3 and waive the clause in the personnel policy which states that any new hire after June 30 is ineligible for a pay increase the following year. Kerri Garvin seconded. Motion passed, 3-0.

Kerri Garvin made a motion to approve the 2023 Huntertown Utility Service Board schedule as presented with one change; moving the January meeting from Tuesday, January 3, 2023, to Tuesday, January 17, 2023, to allow for re-organization of the board. Mark Burnworth seconded. Motion passed, 3-0.

Mark Burnworth made a motion to approve the 2023 Huntertown Utility Service Board budget as presented. Kerri Garvin seconded. Motion passed, 3-0.

Mark Burnworth made a motion to accept the Request for Qualifications from Engineering Resources Inc. and authorized the firm to submit a written agreement. Kerri Garvin seconded. Motion passed, 3-0.

NEW BUSINESS

Outside of items listed under Board Action, the following new business was brought forth:

- Derek Frederickson introduced a discussion about removing a 440-foot section of tunnel within town owned property on the Byron Health Center property. He is awaiting more information about the impact that demolition would have on the adjacent wellfield and will provide the board an update in January.

OLD BUSINESS

Outside of items listed under Board Action, no other Old Business was brought forth:

REPORTS

Outside of items listed under Board Action, Clerk-Treasurer Ryan Schwab had no further report.

Outside of items listed under Board Action, Town Manager Beth Shellman handed out a copy of her report and had no further report.

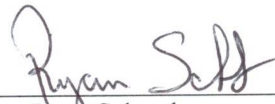
Outside of items listed under Board Action, Derek Frederickson of Engineering Resources Inc. had no further report.

PUBLIC COMMENT

None were brought forth

Kerri Garvin made a motion to adjourn. Mark Burnworth seconded. Motion passed with a voice vote and the meeting adjourned at 5:22 p.m.

Attest: 
~~Brad Hite~~ *Kerri Garvin*
President


Ryan Schwab
Clerk Treasurer