

Town of Huntertown Utility Service Board Meeting Minutes for Tuesday, September 5, 2023
Huntertown Town Hall, 15617 Lima Road

A public meeting of the Huntertown Utility Service Board was held on Tuesday, September 5, 2023. The meeting was held at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Members in attendance were board members Kerri Garvin (P), Anthony Ramey, and Michael Stamets; Town Manager Beth Shellman; Clerk-Treasurer Ryan Schwab; Derek Frederickson and Jim Breckler of Engineering Resources Inc.; zero (0) members of the public and one (1) members of the media.

Kerri Garvin called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

BOARD ACTION

Michael Stamets made a motion to approve the minutes from the August 7, 2023, meeting. Anthony Ramey seconded. Motion carried 3-0.

Anthony Ramey made a motion to approve Change Order No. 1 from Robert E. Crosby Inc. for the wastewater treatment plant centrifuge improvement project in a deduct amount of \$12,383.00. Kerri Garvin seconded. Jim Breckler told the board that the deduct amount reduced the overall price of the contract to \$726,617.00. He provided the board with a certificate of substantial completion for the project and the final pay application is ready for approval. After no further discussion, the motion carried 3-0.

Anthony Ramey made a motion to approve Pay Application No. 5 from Robert E. Crosby Inc. for the wastewater treatment plant centrifuge improvement project in the amount of \$38,869.25. Michael Stamets seconded. Jim Breckler told the board that this was the final pay application for the project, including retainage. After no further discussion, the motion carried 3-0.

Michael Stamets made a motion to approve Pay Application No. 3 from Richard Rider Electric for contract B of the Town of Huntertown Wellfield Expansion project in the amount of \$100,672.45. Kerri Garvin seconded. Motion carried 3-0.

Michael Stamets made a motion to approve a quote from Fox Contractors Corp. in the amount of \$37,800.08 for water main upsizing in Ridley Park Section II. Anthony Ramey seconded. Motion carried 3-0.

Anthony Ramey made a motion to approve a Civil Engineering Services Agreement with Engineering Resources Inc. for Phase 3 expansion of the Wastewater Treatment Plant in the amount of \$1,286,925.00. Kerri Garvin seconded. Motion carried 3-0.

Michael Stamets made a motion to approve payment in the amount of \$4,995.00 per employee to have two town employees attend CDL training classes at Ivy Tech Community College. Anthony Ramey seconded. Motion carried 3-0.

NEW BUSINESS

Outside of the items listed under Board Action, the following New Business was brought forth:

- Beth Shellman would like to get started on the 2024 Salary Ordinance. She is requesting a 7-percent increase across the board for all employees and elected/appointed officials. She would also like to remove the different wage tiers currently in place in the salary ordinance and replace them with a longevity bonus of \$100 per year, up \$2,000, issued to the employee during the month of their anniversary. She will bring the salary ordinance back for approval at a future meeting.

REPORTS

Clerk-Treasurer Ryan Schwab had no report.

Town Manager Beth Shellman had the following report:

- The Town will be hosting a Parkview Wellness event on Thursday, October 12, 2023, at Huntertown Town Hall. The event is open to all employees and elected and appointed officials and their dependents/spouses. If board members would like to take part, they need to let her know soon so she can give Parkview the list of those participating.
- She announced her impending retirement, scheduled for Feb. 1, 2024, to the board and thanked them for the time she spent working with them.

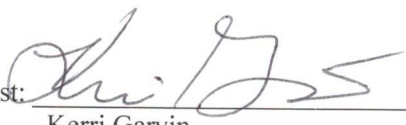
Outside of items listed under Board Action, Derek Frederickson of Engineering Resources Inc. had no further report.

PUBLIC COMMENT

None were brought forth.

Anthony Ramey made a motion to adjourn. Michael Stamets seconded. Motion passed with a voice vote and the meeting adjourned at 5:35 p.m.

Attest:


Kerri Garvin
President


Ryan Schwab
Clerk Treasurer