

Town of Huntertown Utility Service Board Meeting Minutes for Monday, October 2, 2023
Huntertown Town Hall, 15617 Lima Road

A public meeting of the Huntertown Utility Service Board was held on Monday, October 2, 2023. The meeting was held at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Members in attendance were board members Kerri Garvin (P), Anthony Ramey, and Michael Stamets; Town Manager Beth Shellman; Clerk-Treasurer Ryan Schwab; Street Superintendent Randy Bailey; Derek Frederickson of Engineering Resources Inc.; four (4) members of the public and zero (0) members of the media.

Kerri Garvin called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

BOARD ACTION

Anthony Ramey made a motion to approve the minutes from the September 5, 2023, meeting. Michael Stamets seconded. Motion carried 3-0.

Anthony Ramey made a motion to approve a Letter of Intent to accept a quote from Truland Equipment for the payment of a John Deere 5075E tractor in the total amount of \$75,553.11, noting that the water and sewer utility will each cover one-third of the overall cost (\$25,184.37). Michael Stamets seconded. Motion carried 3-0.

Michael Stamets made a motion to approve an addendum to the Northeast Regional Force Main agreement, adding \$200,000 to the payback amount to Oakmont Development. Kerri Garvin seconded. Motion carried 3-0.

Anthony Ramey made a motion to approve one water and one sewer tap to Oakmont Development at 1224 Shoaff Road in exchange for a water and sanitary sewer utility easement for the Rolling Oaks and Willow Ridge North subdivisions. Kerri Garvin seconded. Motion carried 3-0.

Michael Stamets made a motion to approve a new water and sewer service application from 1224 Shoaff Road. Anthony Ramey seconded. Motion carried 3-0.

Anthony Ramey made a motion to approve Pay Application No. 4 from Richard Rider Electric in the amount of \$17,223.50 for work completed on the Huntertown Wellfield Expansion Contract B. Michael Stamets seconded. Motion carried 3-0.

Michael Stamets made a motion to approve a professional services agreement with Engineering Resources Inc. for the Serene Shores and Willow Ridge lift station upgrades in the amount of \$55,900. Kerri Garvin seconded. Motion carried 3-0.

Anthony Ramey made a motion to approve a new water and sewer service application from LST, LLC for 2414 Woods Road. Kerri Garvin seconded. Motion carried 3-0.

Michael Stamets made a motion to increase the not-to-exceed amount for Engineering Resources Inc. on call services to \$275,000 for fiscal year 2023. Anthony Ramey seconded. Motion carried 3-0.

NEW BUSINESS

Outside of the items listed under Board Action, no other new business was brought forth.

OLD BUSINESS

Outside of the items listed under Board Action, no other old business was brought forth.

REPORTS

Clerk-Treasurer Ryan Schwab had the following report:

- Centrisys contacted the town about getting an invoice for the \$50,000 refund for the centrifuge at the wastewater treatment plant. Payment should be issued to the town soon as that project has been deemed substantially complete.

Town Manager Beth Shellman had the following report:

- An administrative meeting of the Hometown Town Council is scheduled for Thursday, October 26, 2023, at 5 p.m. Utility Board members are invited to attend.
- She is still awaiting word on approval of the Town's American Rescue Plan Act application to Allen County for a water storage tower and water line project at Shoaff and Hand Roads.
- She is working on finalizing the Hathaway Road septic relief project. Pathway Church granted an easement and may exchange a water/sewer connection in exchange for payment of the easement. Engineering Resources has a design plan that may end up saving the town money on the project.
- Utility Office Manager Rosemary Scheele plans to attend the next meeting of the Utility Service Board to discuss updating the phone system in the utility office.

Outside of items listed under Board Action, Derek Frederickson of Engineering Resources Inc. had no further report.

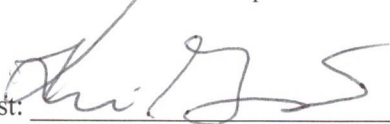
PUBLIC COMMENT

Jeff Thomas, a resident at 9601 Coldwater Road, asked for help from the town in addressing a utility issue along Shoaff Road that is impacting a drive lane into one of his subdivisions. Beth Shellman said her contact with the utility company was the same as Mr. Thomas' and probably couldn't provide any more help in getting the issue resolved.

Todd Roth, a resident at 512 E. Cedar Canyon Road, asked the board if he could connect to a private 2-inch force main on his neighbor's property. He was told that he cannot connect to a private line but would instead have to connect to the town's public line. Beth Shellman said that he was granted approval to do this in 2022.

After no further public comment was brought forth, Anthony Ramey made a motion to adjourn. Michael Stamets seconded. Motion passed with a voice vote and the meeting adjourned at 5:41 p.m.

Attest:



Kerri Garvin
President



Ryan Schwab
Clerk Treasurer